



ROYAL CANADIAN AIR CADETS

LEVEL ONE

INSTRUCTIONAL GUIDE



SECTION 2

EO M107.02 – IDENTIFY AIR CADET RANKS AND AIR OFFICER RANKS

Total Time:

30 min

INTRODUCTION

PRE-LESSON INSTRUCTIONS

A complete list of resources needed for the instruction of this EO is located at Chapter 2 of the QSP. Specific uses for said stores are identified throughout the Instructional Guide, within the teaching point for which they are required.

Prior to instructing this lesson the instructor shall:

- review the lesson content, and become familiar with the material;
- confirm all materials from the activity resource lists are available;
- obtain a set of cadet rank badges and/or slip-ons and (if possible) a set of officer slip-ons from the squadron supply;
- prepare visual aids of the cadet and officer ranks (e.g. pictures, rank poster, overheads, etc.);
- prepare sets of index cards with one each of the Air Cadet rank badges (enough sets to provide each cadet with a card) for TP2 activity; and
- prepare sets of index cards with one each of the officer ranks through to captain (enough sets to provide each cadet with a card) for TP4 activity.

PRE-LESSON ASSIGNMENT

N/A.

APPROACH

The interactive lecture method was chosen as it allows the instructor to make a semi-formal presentation of the material where the cadets can participate by asking or responding to questions and commenting on the material. For this lesson, this method is most effective as it matches well the taxonomic level of the material and is age-appropriate by virtue of its participatory nature.

The small group activity was selected to allow for maximum participation in the learning process. It is an interactive way to illustrate and substantiate the lesson material in a concrete manner.

REVIEW

N/A.

OBJECTIVES

By the end of this lesson the cadet shall be expected to identify Air Cadet and officer ranks.

IMPORTANCE

It is important that the cadets be able to identify the ranks of both cadets and officers in order to pay proper marks of respect. It is a matter of courtesy to address people by their correct rank.

Teaching Point 1

Identify Air Cadet Ranks

Time: 6 min

Method: Interactive Lecture

CADET RANKS

Every cadet in the squadron has a rank. Ranks are an indication of the experience and responsibility of each cadet.

Air Cadet (AC)

Cadets will start at the rank of Air Cadet upon enrolment.

There is no badge for the rank of Air Cadet.

Leading Air Cadet (LAC)

Cadets will be promoted to the rank of Leading Air Cadet upon completion of six months of training.

The Leading Air Cadet badge is a propeller. When worn on the jacket it is worn on the upper sleeves, centred midway between the shoulder seam and the point of the elbow.



Adapted from Rank Badges. Retrieved 30 March 2006, from http://www.cadets.ca/aircad/resources-ressources/symbols/air_pages_all/air_rank.html.

Figure 7-2-1 Leading Air Cadet Rank Badge

Corporal (Cpl)

Cadets may be promoted to the rank of Corporal after successfully completing proficiency Level One.

The Corporal rank badge has two chevrons. When worn on the jacket it is worn on the upper sleeves, centred midway between the shoulder seam and the point of the elbow.



Adapted from Rank Badges. Retrieved 30 March 2006, from http://www.cadets.ca/aircad/resources-ressources/symbols/air_pages_all/air_rank.html.

Figure 7-2-2 Corporal Rank Badge

Sergeant (Sgt)

The Sergeant rank badge has three chevrons. When worn on the jacket it is worn on the upper sleeves, centred midway between the shoulder seam and the point of the elbow.



Adapted from Rank Badges. Retrieved 30 March 2006, from http://www.cadets.ca/aircad/resources-ressources/symbols/air_pages_all/air_rank.html.

Figure 7-2-3 Sergeant Rank Badge

Flight Sergeant (FSgt)

The Flight Sergeant rank badge has three chevrons and a crown. When worn on the jacket it is worn on the upper sleeves, centred midway between the shoulder seam and the point of the elbow.



Adapted from Rank Badges. Retrieved 30 March 2006, from http://www.cadets.ca/aircad/resources-ressources/symbols/air_pages_all/air_rank.html.

Figure 7-2-4 Flight Sergeant Rank Badge

Warrant Officer Second Class (WO 2)

The Warrant Officer Second Class badge is a crown encircled by a wreath. When worn on the jacket it is worn on the lower sleeves, centred midway between the bottom of the cuff and the point of the elbow.



Adapted from Rank Badges. Retrieved 30 March 2006, from http://www.cadets.ca/aircad/resources-ressources/symbols/air_pages_all/air_rank.html.

Figure 7-2-5 Warrant Officer Second Class Rank Badge

Warrant Officer First Class (WO 1)

Warrant Officer First Class is the highest rank a cadet may achieve.

The Warrant Officer First Class badge is the Canadian Coat of Arms. When worn on the jacket it is worn on the lower sleeves, centred midway between the bottom of the cuff and the point of the elbow.



Adapted from Rank Badges. Retrieved 30 March 2006, from http://www.cadets.ca/aircad/resources-ressources/symbols/air_pages_all/air_rank.html.

Figure 7-2-6 Warrant Officer First Class Rank Badge



Ranks are also worn as slip-ons on the all-season jacket and the short sleeve shirt. Slip-ons are worn on both shoulders.



Bringing the badges and/or slip-ons into the classroom to hand around for the cadets to look at would add an element of realism to the class.

CONFIRMATION OF TEACHING POINT 1

QUESTIONS

- Q1. What is the highest rank a cadet may achieve?
- Q2. Which rank has three chevrons?
- Q3. To what rank is a cadet promoted to upon completion of six months of training?

ANTICIPATED ANSWERS

- A1. Warrant Officer First Class.
- A2. Sergeant.
- A3. Leading Air Cadet.

Teaching Point 2

Conduct an Air Cadet Ranks Activity

Time: 6 min

Method: Activity

ACTIVITY

Time: 6 min

OBJECTIVE

The objective of this activity is for cadets to become familiar with Air Cadet ranks.

RESOURCES

- Paper copies of each rank found in Annex A (use as many ranks as the number of cadets in the class. If there are more than seven cadets, there can be more than one cadet with the same rank).
- Tape.

ACTIVITY LAYOUT

1. Explain the activity before beginning. Cadets will have a rank on their back, and they will not know what it is. By asking each other questions about their ranks, they are to determine what rank they are wearing.
2. Tape rank pictures to the back of each cadet (the cadet does not get to see the rank that is on their back). Cadets should not talk while this is being done.
3. The cadets are to walk around and ask other cadets yes/no questions to determine what rank they are wearing. For example, "Do I have two chevrons?" The cadet is to determine from the answers what rank they are.
4. The cadets can only ask one question to each of the other cadets to determine what rank they are. This will ensure the cadets are interacting fully with the other members of the class.
5. Once cadets think they have determined what rank they are, they will group with other cadets who are the same rank, if there are any.
6. After three minutes, the cadets present what rank they think they are based on the information they have received. For example, if a group has determined they have only two chevrons on their back, they would present themselves as the corporal group/individual.

SAFETY

Ensure there is an open area in the classroom that the cadets can easily walk around in.

INSTRUCTOR GUIDELINES

- Ensure that cadets do not take their ranks off to look at them or have another cadet tell them what rank is on their back.
- Ensure that the cadets have a full understanding of how to ask the right questions before starting the activity.

Teaching Point 3

Identify the Air Officer Rank Structure

Time: 7 min

Method: Interactive Lecture



The instructor should make the cadets aware that they will not usually encounter senior or general officers at the squadron. However, some larger squadrons may have a major as the commanding officer. More emphasis should be placed on the subordinate and junior officers during the lesson.

SUBORDINATE OFFICER – OFFICER CADET

The Officer Cadet rank is identified by one thin gold braid.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-7 Officer Cadet Rank

JUNIOR OFFICERS

Once an officer is promoted to the rank Second Lieutenant they become a commissioned member of the Canadian Forces. Receiving a commission means that a person has been recognized by the monarchy (Queen or King) to serve as an officer.

Second Lieutenant (2Lt)

The rank of Second Lieutenant is identified by one thick gold braid.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-8 Second Lieutenant Rank

Lieutenant (Lt)

The rank of Lieutenant is identified by one thick gold braid, with one thin gold braid on top of it.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-9 Lieutenant Rank

Captain (Capt)

The rank of Captain is identified by two thick gold braids.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-10 Captain Rank

SENIOR OFFICERS

Major (Maj)

The rank of Major is identified by two thick gold braids with one thin gold braid in between.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-11 Major Rank

Lieutenant Colonel (LCol)

The rank of Lieutenant Colonel is identified by three thick gold braids.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-12 Lieutenant Colonel Rank

Colonel (Col)

The rank of Colonel is identified by four thick gold braids.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-13 Colonel Rank

GENERAL OFFICERS

General officers are unique in that there are two manners to distinguish their ranks. All four of these ranks will wear one extra thick braid on the sleeve of their dress uniform. To distinguish between the four general ranks, there are differences in their epaulettes. All of the epaulettes will have a crown over a crossed sabre and baton, with the distinguishing feature being the number of maple leaves under the swords.

Brigadier General (BGen)

The rank of Brigadier General is identified by one maple leaf under the swords.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-14 Brigadier General Rank

Major General (MGen)

The rank of Major General is identified by two maple leaves under the swords.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-15 Major General Rank

Lieutenant General (LGen)

The rank of Lieutenant General is identified by three maple leaves in a triangular pattern under the swords.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-16 Lieutenant General Rank

General (GEN)

The rank of General is identified by four maple leaves in a diamond pattern under the swords.



www.forces.gc.ca/site/Community/insignia/aira_e.asp

Figure 7-2-17 General Rank

CONFIRMATION OF TEACHING POINT 3

QUESTIONS

- Q1. What is the lowest rank that an Air Officer may hold?
- Q2. Which rank has two thick gold braids?
- Q3. How many braids does a Lieutenant wear?

ANTICIPATED ANSWERS

- A1. Officer Cadet.
- A2. Captain.
- A3. One narrow and one wide braid.

Teaching Point 4**Conduct an Air Officer Ranks Activity**

Time: 6 min

Method: Activity

ACTIVITY – RANK TRADE

Time: 6 min

OBJECTIVE

The objective of this activity is for cadets to become familiar with the Air Officer ranks.

RESOURCES

Pictures of Air Officer ranks from OCdt to Capt on index cards, as found in Annex B (one card per cadet).

ACTIVITY LAYOUT

- Distribute index cards, one for each cadet.
- Direct cadets to introduce their rank to another cadet. When both cadets have introduced their ranks, they will trade cards. Repeat so that each cadet has traded with three different cadets.
- Direct the cadets to form groups based on the ranks they are holding.
- Direct the groups to form a line of ranks, in order, from OCdt to Capt.

SAFETY

N/A.

INSTRUCTOR GUIDELINES

- Ensure the cadets are properly introducing their ranks.
- Answer questions that may arise.
- Confirm the cadets' success.

END OF LESSON CONFIRMATION

Direct cadets to complete the rank matching exercise in their handbook, which corresponds to this EO. The cadets should have two minutes to complete the exercise, working in pairs. The instructor will then review the correct answers. This exercise can be completed on the cadets' own time if class time runs out.

CONCLUSION

HOMEWORK/READING/PRACTICE

More information on the senior officer ranks can be found in the cadet handbooks. Encourage the cadets to refer to staff by rank and name as much as possible.

METHOD OF EVALUATION

There is no formal assessment of this EO. Instructors will confirm cadets' comprehension of the material during parade nights and other activities at the squadron.

CLOSING STATEMENT

Every member of the squadron has a rank. It is important to be able to recognize cadets and officers by their rank in order to demonstrate the proper respect. Practicing rank recognition and knowing the officers at the squadron is vital for cadets to be able to serve as a member of the squadron. Rank recognition is the first step in knowing and following the chain of command.

INSTRUCTOR NOTES/REMARKS

N/A.

REFERENCES

- A3-004 CATO 51-02 Cadets Canada. (2002). CATO 51-02, Air Cadet Promotions. In Cadet Administrative and Training Orders (Vol. 5, 9 pages). Ottawa, ON.
- A3-005 QR&O 3.01 Departments of National Defence. (2006). QR&O 3.01, *Ranks and Designation of Rank*. In Queen's Regulations and Orders for the Canadian Forces (Vol. 1, Chapter 3). Ottawa, ON.